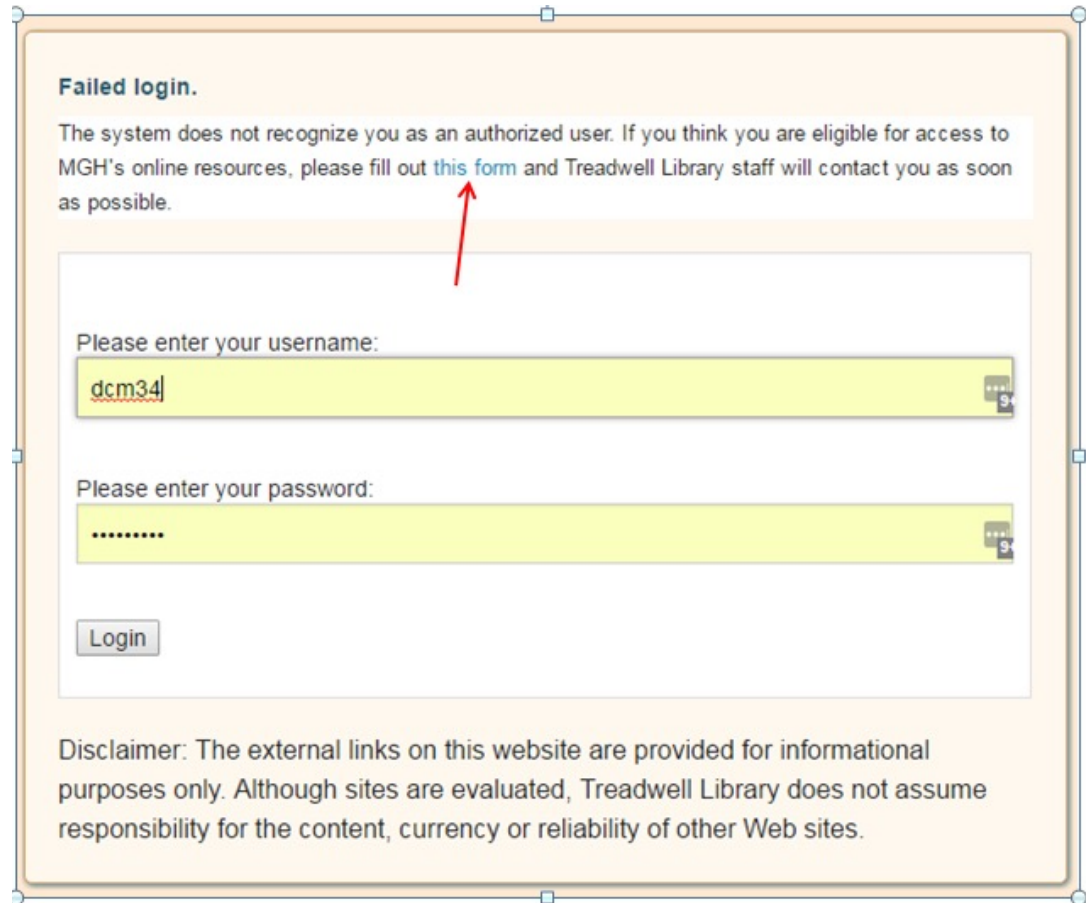


Accessing Treadwell from Home

1. Go to:
<http://library.massgeneral.org/>
2. Log on with Partners
Username and Password
3. If this fails, complete the form
below to request access.



Failed login.

The system does not recognize you as an authorized user. If you think you are eligible for access to MGH's online resources, please fill out [this form](#) and Treadwell Library staff will contact you as soon as possible.

Please enter your username:
dcm34

Please enter your password:
.....

Login

Disclaimer: The external links on this website are provided for informational purposes only. Although sites are evaluated, Treadwell Library does not assume responsibility for the content, currency or reliability of other Web sites.

eCommons Access

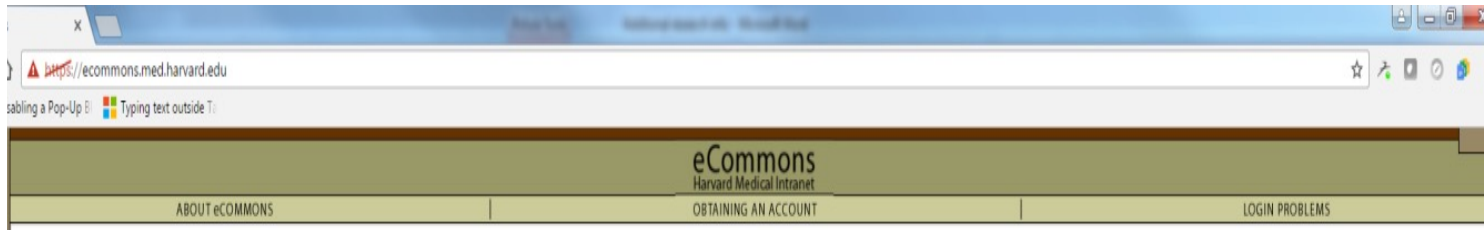
1. First step is to obtain a Harvard ID

Harvard IDs

- MGH residents have Harvard Clinical Fellows appointments and are eligible for a Harvard ID
- IDs obtained at Harvard University Campus Service Center on the 8th floor of the Smith Campus Center at 1350 Massachusetts Avenue, Cambridge; 8am-5pm on Monday – Friday.
- You must bring with you a government-issued photo ID.
- All ID cards need to include full name, date of birth, a photo, and an expiration date in the future.
 - Passport
 - Driver's license
 - State issued ID card
 - US Military ID card
 - Green card
 - Naturalization certificate
- Before you go over to pick-up your ID card, please call the ID office (617-495-3322) to confirm that they have you listed in their system.

eCommons Access

2. After you have your Harvard ID go to ecommons.med.harvard.edu and select New User Registration

A login form titled "PLEASE ENTER YOUR USERNAME AND PASSWORD". It contains two input fields: "USERNAME:" and "PASSWORD:". Below the fields is a link: "[Harvard PDN and HarvardKey Users Login Here](#)". At the bottom of the form is an "ENTER" button. Below the form, there are two links: "[I Forgot My Password](#)" and "[New User Registration](#)". The "New User Registration" link is circled in red.

eCommons Access

3. Select “Register Now”

https://ecommons.med.harvard.edu/

File Edit View Favorites Tools Help

eCommons
Harvard Medical Intranet

ABOUT eCOMMONS OBTAINING AN ACCOUNT LOGIN PROBLEMS

LOGIN

Obtaining an Account

eCommons/MyCourses Account Registration

Harvard ID Holders

At the completion of this process you will be given a unique user ID and will be allowed to choose a Password that can be used to access eCommons, MyCourses and more

Harvard School of Public Health

If you are staff, faculty or student at the Harvard School of Public Health and do not know your Harvard ID please contact The Harvard School of Public Health Human Resources department at (617) 432-0979 for assistance.

HMS Affiliated Hospitals & Institutions [View list on Hms Website](#)

If you are a member of a Harvard Medical School Affiliated Hospital or Institution, please use your Date of Birth or Social Security # to register.

Note: DIGITAL LIBRARY access is given to Harvard ID registered users ONLY

Register Now

IT Service Desk Contact Information

IT Service Desk Phone: (617) 432-2000
IT Service Desk Email Address: itservicedesk@hms.harvard.edu

eCommons Access

- Once you are registered you can access the Digital Library including Countway Library
- For issues please call the Harvard IT desk at 617-432-2000

The screenshot shows the eCommons Harvard Medical Intranet website. At the top, there is a navigation bar with the eCommons logo and the text "Harvard Medical Intranet". Below this, there are several menu items: MYPORTAL, CALENDAR, LINKS, SEARCH, and HELP. The user's name, Kathleen Corey, is displayed in the center, along with a "customize" link. Below the user name, there are four tabs: [General], [Education], [Research], and [Personal].

The main content area is divided into several sections:

- Search:** This section contains two search boxes. The first is labeled "search for people" and has a "Last Name:" input field with a "Go" button. Below it are links for "Harvard Directory" and "HMS Alumni". The second search box is labeled "search eCommons" and has a "Keywords:" input field with a "Go" button. A link for "more search options" is located below the second search box.
- Administrative Tasks:** This section displays "No new tasks".
- Highlights:** This section features a heading "A new HMS community website" and a paragraph of text: "The HMS Office of Communications and External Relations is pleased to announce the launch of a new community website called @HMS for faculty, staff, postdocs and students. On this site, you will find information about human resources issues, funding opportunities, videos, upcoming events, feature articles, resources around campus and more. You can find this new website by visiting <http://hms.harvard.edu/departments/at-hms>. You can also find @HMS in the drop-down menu under "News" on the HMS home page. We encourage you to visit the site and share your story ideas and feedback by emailing communications@hms.harvard.edu." A "[more...]" link is located at the bottom of this section.
- Digital Library:** This section contains a list of links: "Countway Library" (circled in red), "My Countway (Favorites, Feeds, and Classes)", and "Hollis Catalog". A link for "view other resources" is located at the bottom of this section.

Before You Can Be Added to an IRB

You will need to take the courses below via HealthStream

- **MGBE HRA Clinical Research Bootcamp ([link](#))**
 - OnDemand, ~ 2 hours
 - Once completed, training is valid for 3 years
- **MGBE HRA Good Clinical Practice [GCP] ([link](#))**
 - Once completed, training is valid for 3 years

Once trainings are complete, this should automatically feed to InSight (IRB website) in 1-2 business days and then your PI can add you as study staff